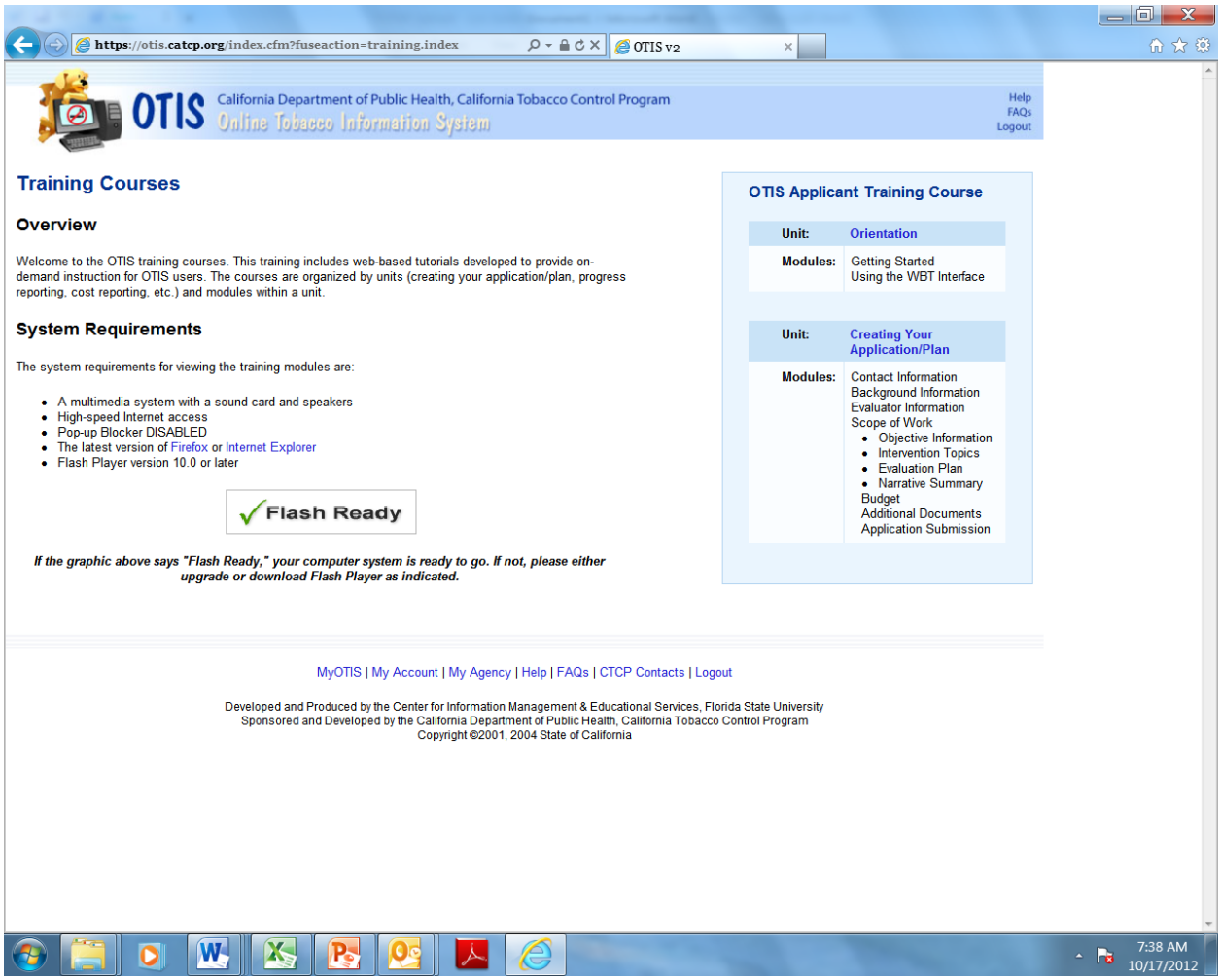

OTIS Applicant Training Course

Unit:	**Orientation**
Modules:	Getting Started Using the WBT Interface

Unit:	**Creating Your Application/Plan**
Modules:	Contact Information Background Information Evaluator Information Scope of Work • Objective Information • Intervention Topics • Evaluation Plan • Narrative Summary Budget Additional Documents Application Submission

STEPS:

1. Log-in to OTIS;
2. Use the Help link;
3. Select Training Courses;
4. Select Unit;
5. View the Evaluation Design tutorial.