Letter of Commitment

Instructions: In recognition that mailing of payments from the State may take approximately 45 days or longer from receipt of invoices, indicate below whether borrowing will provide any or all of the monies necessary to meet expenses. Payment delays may occur throughout the contract term, but may be particularly impactful in times of production or other circumstances when the contractor may have to pay for talent or other items which the State will only reimburse in arrears. A Letter of Commitment from the proposer's Creditor that demonstrates the proposer has adequate financial resources to cover delays should be submitted by firms that intend to borrow.

☐ My firm is borrowing some or all of the monies necessary to meet initial expenses between the start of the contract period and receipt of the first payment or to cover delays which may occur throughout the contract term. A Letter of Commitment from my firm's creditor is attached.

☐ Borrowing is not necessary to meet delays for reimbursement of expenses.

Litigation

Instructions: Respond "yes" or "no" to the following questions, and elaborate as specified for each "yes" response below or on a separate page:

a. Has your agency, or any key member of your agency, been involved in any litigation pertaining to your agency's services since January 1, 2004? This includes litigation filed against your agency and by your agency. If so, briefly describe the litigation and the outcome.

_____

b. Has your agency filed for bankruptcy since January 1, 2004?

_____

Name of Bidding Firm	
Signature	Date Signed
Printed/Typed Name	Title